



Trustees' Annual Report for the period							
From	Period start date			T o	Period end date		
	Day	Month	Year		Day	Month	Year
	1	12	2022		30	11	2023

Charity name Lordsfield Swimming Club

Other names charity is known by

Registered charity number (if any) 1156811

Charity's principal address 15 Station Road, Overton
 Basingstoke
 Hampshire
Postcode RG25 3DU

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Tania Bridge	Treasurer		
2 Andrew Davies			
3 Janet Evans			
4 Nicola Green			
5 Mike Lamb			
6 Lauren McCann	Chair of Trustees		
7 Linda Parker			
8 Patrick Beatie		03.23 - 07.23	
9 Alan Tombs			
10 Janella Thow	Secretary		
11			
12			
13			
14			
15			
16			

17
18
19
20

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--



Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	ASSOCIATION CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY THE MEMBERS

Additional governance issues (Optional information)

You may choose to include additional

- Governance Structure:
Trustees' Committee:**

information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

- Core Trustees Committee: decisions on Future Strategies for the development of membership & and upgrading the facilities.

Refurbishment Committee:

- Applying for grants/ funding. Finding Pool Plant Experts, Builders

Management Committee:

Operational Sub-Committee: day to day running of the pool. Consisting of:

- Finance
- Membership
- Volunteers
- Fundraising
- Communications
- Admin (insurance, GDPR, etc.)

Plant Operators Committee:

Plant Operations Strategy Sub-Committee

- Bather load continued to be restricted to 60 people in the pool at any one time.
- Changing rooms remained closed though 1 toilet was accessible for emergencies.
- Disabled toilet remained accessible, though the key was kept at the desk and needed to be requested.
- The emergency procedures remain the same as the school's to ensure clarity for the children.
- Emergency Procedures will be practised with the children at different times over the season.
- The Trustees have added further policies, which are reviewed on a regular basis.
The following policies are in place:
 - Safeguarding,
 - Complaints,
 - Photography
 - Reserves Policy.
 - Code of Conduct
 - Data Protection
 - Health and Safety (including Lone Worker.)
 - Volunteers
 - DBS
 - Equality

- Finance
- Water Tester

- All trained volunteers and Trustees are DBS checked.

- All trustees give of their time voluntarily and receive neither benefits nor remuneration

Summary of the objects of the charity set out in its governing document

The promotion of Community participation in healthy recreation by the provision of facilities for swimming, including the teaching of swimming skills and water safety.

The Club is open to all children and teenagers, living in the parish of school age, as well as any child attending an educational establishment (school, playgroup, nursery, etc.) based in the village.

As a Community Asset, adults can now become user-members and are able to use the pool at specified times.

Children unable to swim are offered lessons (Tadpoles and Tiddlers) in the summer holidays by a trained Swimming Teacher.

Children and youngsters are also taught the necessary skills to achieve the ASA Challenge awards.

Swimming and Aqua Aerobics have been offered, at specific times, to adults and young adults.

Our youngest swimmer has been under 1 year old and our eldest swimmer is over 90.

Constraints have been set into the Lease by the school, limiting times of usage to out of school hours.
The Trustees are hoping to extend and develop the use of the pool outside of the allocated time, so that other groups and societies can benefit from the Community Pool.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. Lordsfield SC runs a swimming club for the community where:

- Children, whatever their abilities, learn to swim and practise their learned water skills.
- Children engage in a healthy, lifelong and potentially lifesaving activity.
- Children learn social skills through interaction with their peers and older members of the Club.
- Children learn water skills which will keep them safe.
- Children learn to be adventurous in a safe environment.
- Children become more involved with the club through fundraising, where they can use their own initiative.
- Young adults become involved by training in First Aid and shadowing Pool Rescuers.
- Other youth societies/clubs use the club to gain further qualifications – i.e. Duke of Edinburgh Award, Scouts, Water Skill badges, etc.
- Lane Swimming is provided for adults and youngsters who are proficient swimmers.
- Early morning Lane Swimming is provided, twice a week, for Adult and youngsters who are proficient swimmers.

- Adult Aqua Fit sessions run twice a week.
 - A regular session is provided for Family Swimming.
 - In an attempt to win back teenagers, the Club has held weekly sessions where the teenagers can play water polo, etc
2. Professional Certificated Training is given to volunteers in:
 - Pool Rescue
 - First Aid
 - Pool Plant Operations
 - ASA Swimming Teachers' Award
 3. Though constraints have been set by the school into the Lease re times of usage, the Trustees are hoping to extend and develop the use of the pool within the allocated time specified in the lease.
 4. A local school, in the next village, hired the pool for a week, during the Summer Term to provide their 'Curriculum Swimming'. They supplied their own Swimming Teacher and Pool Rescuer This was during school time and consent was obtained from the Headteacher at Overton Primary school.
 5. The Overton Primary school uses the pool for a week during the Summer Term for Curriculum Swimming.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- The Club negotiated with Sport England re re help with the refurbishment of the Club's facilities, but decided not to proceed with them as a partner.
- Sport England did provide the Club with £20K to go towards necessary exploratory work.
- The Club has been offered a five year rolling grant by both the Parish Council and a local business.
- The club would be unable to run without volunteers - they fill all the necessary trained and untrained roles required by law for running the swimming pool.
- Volunteers indicate on Volunteer forms where they would like to use their expertise. As a result we have different groups working to improve the pool and its environment in terms of painting and decorating, building sheds, improving the fabric of the buildings, gardening, etc. Other volunteers man the desk and provide refreshments from the small kitchen. Trained Volunteers also run all poolside activities as trained Pool Rescuers, First Aiders, Swimming Teachers, Water Testers and Pool Operators.
- Volunteers are able to feed back on any concerns/things that went well through an annual questionnaire.
- Volunteers are also crucial to all fund-raising activities and communication with all club members and the rest of the village.
- Trustees – who give up their time voluntarily – and Volunteers are presently investigating various strategies for the improvement of the pool and its premises as well as the sustainability of the Pool and the Club.

Summary of the main achievements of the charity during the year

1. The pool re-opened early as we had last season (29..03.23) but the weather was poor, and take up of usage was correspondingly slow.
2. Over the Summer, Volunteers kept the premises weed free and the grass mown.
3. A weekly, Winter rota was established in October 2022 , to:
 - Clear the pool of leaves..
 - Rescue any wildlife that had fallen in.
 - Generally ensure that the pool remained secure.
4. The changing room's roof has become part of a feasibility study by Sustainable Overton to install solar panels. This is still ongoing.
5. To keep the community up to date, information on what is happening at the pool is reported on both in the monthly News and Views and the Parish Magazine. Updates are also shared on the Club's Facebook page and other key village related Facebook pages.
6. All updates, policies, etc. including the Covid policy, are on the Club's Website.
7. The Club continues to benefit from individual donations.
8. Overton Primary school and another local school were able to use the pool for Curriculum swimming thanks to volunteers daily testing the quality of the water and keeping the pool and surroundings in good order.
9. The Club provided training for :
 - 12 First Aiders,
 - 25 Pool Rescuers and Water Testers
 - 7 Pool Plant Operators

We had, on our books, in Season 2023:

- 55 Pool Rescuers (with 3 expired in July 23 and 17 needing renewal in 2024)

- 57 First Aiders (with 1 expired in the Summer of 2023 and 17 due to expire in Season 2024)
- 3 Pool Plant Operators (with 2 expiring in May 2023 hence the 7 new Pool plant Operators trained).
- There were 151 volunteers on the book for all capacities: Desk, Gardening, Maintenance, Kitchen, etc.

10..A Grant from the Overton Parish Council with a promise to continue this for 5 years.

11. An equivalent donation from a local business to run for 5 years.

12.The Club received both large and small donations from supporters, with links to the village.

13.The new online Membership form has been very well Used by supporters.

14.The new payment system, using Sumup, is also working well and is used by most Members.

15.A weekly payment system was also set up for large/ low income families.

16.Membership:

- | | |
|---|-----|
| ● Aqua fit members (for out of area) | 15 |
| ● Adult August Monthly Pass | 2 |
| ● Adult Membership only * | 407 |
| ● Adult Season Ticket(Membership incl.) | 100 |
| ● Child (Under 8) Membership | 86 |
| ● Child Season (Membership incl.) | 65 |
| ● Junior (8 -16 Years) Membership | 81 |
| ● Junior Season (Membership incl.) | 161 |
| ● Spectator Membership ** | 7 |

Grand Total **924**

* Not all Adult Members were swimmers – spectators must also become members for insurance purposes.

** Out of catchment visitors who often accompany child members poolside

17. As a result of Swimming lessons:

7 Big Frogs passed their Test

26 passed their ASA Test

- | | |
|-----------------|---|
| a) Challenge 1: | 6 |
| b) Challenge 2: | 8 |
| c) Bronze | 5 |
| d) Silver: | 3 |
| e) Gold | 4 |

Some children attend the lessons but do not take the Test because of conflicting dates.

Tiddlers and Tadpoles (those who could not swim a width): 23 children completed the 6 week course

16. At the AGM, to which the whole village had been invited, three options were offered:
- Limp on until the skimmers and the boiler no longer functioned, and return the Lease to HCC.
 - Do the minimum repairs and, after 2 years, return the lease to Hampshire County Council.
 - Go for grants to refurbish the pool, which should see the pool through for a further 20 years.
- The meeting voted overwhelmingly for the third option.
17. During the 2023 season, the Trustees and a volunteer, who is an expert in funding applications, applied for a Community Ownership Fund for a grant to refurbish the pool.
18. In September, at the end of the season, the Club learned they had been successful and had been granted £835K. This sum has to be spent within a year (by September 2024).
19. The Club has also been granted a Community Infrastructure Levy (CIL) grant of £100K by the Parish Council.

20. Future Plans

The Club is currently working with a company to upgrade the pool. We are at the planning stage and are awaiting their estimates as to the costs.

Please remember that this report ends on November 30 2023 (Our financial year end). Anything from December onwards goes into 2024 Season.

Brief statement of the charity's policy on reserves

A Policy on Reserves has been written and is available for inspection by Club members. This will allow the Club to support at least one season of poor membership and fundraising as well as some capital expenditure. The Trustees propose to keep £20K in reserve to cover both loss of income and any unexpected capital expenditure. Approximately £15.5 K would allow the Club to run for one season without any expenditure on Training and/or refurbishment of equipment. Donations and Grants have continued to build up the Club's Reserves which will be used for the planned refurbishment.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- The Charity's principal sources of funds are:
 - Membership and Swimming Income
 - Local Fundraising and Donations
 - Grants and Sponsorship.
- Key Objectives:
 - Keeping the pool operational throughout the summer in order to provide swimming facilities for the children of the village.
 - Training Volunteers (see Section D) to enable the operation of the pool, the safety of the children and the teaching of swimming skills
- All income from the membership is spent on the actual costs needed to run a pool – Water, Gas and Electricity bills, etc. There is a shortfall which is covered by Fundraising and Grants in various forms
- The Club keeps the cost of membership as low as possible so that **all** children in the community can afford to swim.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg Secretary, Chair, etc)

--	--

Date

--